

CITY OF LOS ANGELES
Department of Recreation and Parks
Operations West
CITYWIDE AQUATICS DIVISION

Web Site: www.laparks.org

Email: citywide.aquatics@lacity.org



SEASONAL PART-TIME JOB ANNOUNCEMENT

This examination is given to fill **2008** swimming pool positions only.

POOL LIFEGUARD
(Class Code: 2413)

SALARY: \$13.64 Hourly

DUTIES: Watches over a public swimming pool; enforces regulations and codes; prevents patron accidents; rescues swimmers in distress; conducts swimming, lifesaving, and instructor level courses; coaches team and individual aquatic sports and performs related work. The primary responsibility of the lifeguard is the safety and protection of pool patrons by preventing accidents, and when required, making rescues. The lifeguard must be alert and take action in enforcing safety rules and ordinances. In an emergency, the lifeguard must think quickly and clearly, in some cases taking personal risks and exerting considerable physical effort. The lifeguard is required to work during day and evening hours including weekends. An employee of this class is usually employed only during the summer months and must qualify each year in a performance test. **As a condition of employment, a lifeguard must be available for all in-service training and the entire summer season, 6/07/08 - 9/01/08.**

REQUIREMENTS:

- 1. EXPERIENCE:** None
- 2. AGE: 17 years by November 18, 2007.** A valid picture ID showing proof of age will be required in order to take the test. Please see section #5 Department of Homeland Security for types of acceptable identification to bring on test date.
- 3. CERTIFICATION:** Current certificates in American Red Cross Lifeguarding or equivalent, Community First Aid and Safety, and CPR (8 hour course) are required for this position. Candidates will be permitted to take the test without possessing required certificates; however, certificates must be shown prior to attending Rookie School to be considered for hiring.
- 4. MEDICAL:** City medical exam required.
- 5. DEPARTMENT OF HOMELAND SECURITY:** All new city employees must show satisfactory proof of:
1) identity and 2) a legal right to work in the United States.

If you have ONE document from CATEGORY A, you will need no further documentation.

- A. Documents that show both identity and employment eligibility:
U.S. Passport, Alien Registration Receipt Card, Temporary Resident Card, or Employment Authorization Card.

If you DO NOT have documentation from CATEGORY A, you need one document EACH from Categories B and C.

- B. Documents that show identity only:
Valid Driver's License, D.M.V. ID Card, Current School ID with photograph, U.S. Military Card, Draft Record or Military Dependent's ID Card.
- C. Documents that show employment eligibility only:
Social Security Card, Original Copy of U.S. Birth Certificate by a government agency with a seal, U.S. Citizen ID Card, or I.N.S Employment Authorization Document.

All names and initials MUST match exactly when presenting one document from CATEGORY B and CATEGORY C. This includes, but is not limited to: spelling, titles, initials and surnames. Documents with missing information will NOT be accepted. – All documents must be on hand at the test location or submitted to the office immediately following the test.

- 6. ROOKIE SCHOOL** - New applicants selected for appointment will be required to successfully complete the paid Rookie School as well as additional paid in-service training to be announced.

AN EQUAL OPPORTUNITY EMPLOYER

(OVER)

TESTING CRITERIA - 100 points possible:

1. **SWIM TEST** - 20 points possible
70-foot Dummy Tow and 200-yard Medley Swim. Candidates must pass the swim test with a time of 8:59 or less to be eligible to continue. **[Total Time = (Dummy Tow Time X 4) + Medley Time]**
2. **CERTIFICATES** - must be shown at test site to receive points - 20 points possible
Group A - Two points per certificate First Aid, CPR (Adult, Child, and Infant), A.R.C. Lifeguard Training, A.R.C. Lifeguard Water Park, A.R.C. Lifeguard Waterfront, other professional lifeguard certificates, A.R.C. Safety Training for Swim Coaches, SCUBA, Aquatic Exercise Certification.
Group B - Three points per certificate First Aid Instructor, CPR Instructor, Lifeguard Instructor, A.E.A. Instructor, U.S.W.F.A. Instructor, Twinge n' Hinge Instructor, CPR for the Professional Rescuer Instructor.
Group C - Four points per certificate Water Safety Instructor, Adaptive Aquatics Instructor, Special Olympic Coach Instructor, AFO, CPO, E.M.T. including current CPR, A.R.C. Emergency Response.
3. **ORAL INTERVIEW** - 15 points possible
The following criteria (4 - 9) require letterhead correspondence, stating position and dates of employment or participation and must be submitted at test site to receive points.
4. **PREVIOUS L.A. CITY EMPLOYMENT** - 15 points possible
5. **OTHER AQUATIC AGENCY EMPLOYMENT** - 5 points possible
6. **L.A. CITY LIFEGUARD TRAINING PROGRAM** - 10 points possible
7. **L.A. CITY JUNIOR LIFEGUARD PROGRAM PARTICIPATION** - 5 points possible
8. **L.A. CITY AQUATIC COMPETITION PROGRAM PARTICIPATION** - 5 points possible
9. **OTHER AQUATIC COMPETITION PROGRAM PARTICIPATION** - 5 points possible

JOB PLACEMENT WILL BE DETERMINED BY TOTAL POINTS SCORED

LIFEGUARD TESTING SITES

LIFEGUARD ROOKIE SCHOOL

ALL APPLICANTS MUST COMPLETE THE CITY'S HIRING PROCESS BEFORE THE START OF ROOKIE SCHOOL

TEST # 1 <u>Saturday, September 08, 2007</u> 9:00 a.m. JOHN C. ARGUE SWIM STADIUM 3980 S. Menlo Ave. Los Angeles, CA 90037 (213) 763 - 0129	ROOKIE SCHOOL # 1 <u>Saturday & Sundays</u> October 27 & 28, November 3, 4, 17 & 18, 2007 8:00 a.m. - 5:00 p.m. Location To be Announced
--	---

Please note: Testing process will take approximately 3 - 6 hours to complete.

**FOR MORE INFORMATION CALL OR EMAIL CITYWIDE AQUATICS
at (323) 906-7953, citywideaquatics@lacity.org**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome. Applicants or employees who believe that they have been discriminated against are encouraged to contact the Office of Discrimination Complaint Resolution at (213) 485-8250.